

2023

# Agistment Rules



## Redlynch Equestrian Association (“REA”) Agistment Rules

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### Redlynch Equestrian Association

#### REA Philosophy

The REA provides a safe, quality facility for members to ride, train, compete, and agist their horses. The REA is also available for hire by other equestrian groups for training days, shows and competitions. The REA provides a safe environment for horses, riders, families and spectators. The REA is inclusive, promotes horsemanship, social interaction, safe horse riding and handling practices.

#### Mission Statement

The REA is a group of people who enjoy equestrian activities in a fun, social atmosphere. Our aims are to:

- Provide access to safe, first class facilities.
- Provide activities to promote improved equestrian knowledge and skills.
- Promote interest in equestrian activities.

#### REA Code of Conduct

To ensure the provision of a safe riding and agistment facility, the REA has established a Code of Conduct.

The REA is aware that activities involving horses can never be without risk. The REA Code of Conduct identifies:

- Procedures/rules with which members are expected to comply.
- Relevant safety procedures in place; and
- Appropriate use of various areas of the facility.

Please ensure you have read and understood the REA Agistment Rules as well as the attached REA Code of Conduct before commencing Agistment at REA.

**REDLYNCH EQUESTRIAN ASSOCIATION**

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## REA Agistment Overview

Agistment facilities are available to financial members of the REA.

REA is deemed a premier performance horse facility and therefore active participation in equestrian sports is deemed highly desirable of all and any Agistees. Horses MUST be worked on a very regular basis to be agisted at REA. Horses that are retired, unbroken, or not in work will not be accepted for agistment at REA under any circumstances. "Work" is considered to be under saddle, lunged, in-hand work, etc. Out of work is considered to be horses that do not leave their paddock, or only leave their paddock to be fed or hand-grazed.

If horses are not worked for an extended period of time without good reason, REA has the right to review the agistment agreement. The REA also reserves the right to issue warnings if horses are not being worked and those horses will be given notice to vacate the premises if this is not rectified.

Horses MUST be attended at least once per day. If the owner cannot attend, arrangements must be made for another member to tend to your horse. The REA Member Carer must be approved by the REA and confirmation will be required that they have read the Agistment Rules and Code of Conduct.

There are five single agistment paddocks (strip paddocks) adjacent to the riding arenas and four 3-horse (multi-owner) paddocks.

Agistment is provided on a 'first in' basis. Given the location and standard of the agistment facilities and the riding arena there is generally a waitlist of members seeking agistment.

The application for agistment must be made by a member over the age of 18 years. The Agistee is the person responsible for the care, custody and control of a horse residing at the REA Grounds. All costs connected with the agistment of the horse are borne by the Agistee.

The Agistment Manager is the first point of contact (via [agistment.rea.equestrian@gmail.com](mailto:agistment.rea.equestrian@gmail.com)) and in consultation with the President and Management Committee is responsible for all agistment applications and matters arising.

## REA Agistment Application & Payment Process

1. Agistment facilities are only available to financial members (18 years & over) of the REA.
2. An Agistment 'Expression of Interest' Form must be completed by the Agistee for each horse and submitted to the REA Agistment Officer to be placed on the 'Agistment Waitlist'.
3. Should an agistment space become available, the REA Management Committee will be consulted. The Agistment Officer will then contact the first person on the 'Agistment Waitlist' via email. If there is not response within 3 days, the next person on the Agistment Waitlist will be contacted.
4. Once the offer of an agistment space is accepted, the new Agistee must complete an 'REA Agistment Application Form' with proof of vaccinations and requested photos/information. It is to be sent to the REA Agistment Manager for REA Management Committee approval.
5. Wait for REA Committee Approval. Horses **must not** occupy this vacant agistment spot until Committee approval has been given.
6. Pay Bond & required advance Agistment Payments to REA Treasurer. Bond equates to the current agistment cycle fee, plus four weeks in advance. **DO NOT APPLY FOR AN AGISTMENT POSITION IF YOU CANNOT PAY THIS FIRST INVOICE.** Once this Invoice has been paid, you may take up the agistment spot. A probationary period of three months applies to all new Agistees.

Total 1<sup>st</sup> payment will equate to:

- 4x week bond (agistment weekly fee x 4)
- 4x weeks of advance agistment fees (agistment weekly fee x 4)
- 1x week of agistment (agistment weekly fee)

### Agistment Fees

Agistment fees are set by the REA Management Committee. The REA Agistment fees are calculated from Monday to Sunday every week. Agistment fees are as follows:

- \$50/ week per 1 horse in a single strip paddock
- \$45/ week per 1 horse in the shared paddocks

The agistment fees cover lease costs, rates, insurance, maintenance, water, monthly slashing of paddocks etc. Agistment fees may be increased at any time by the REA Management committee (generally at the commencement of a new calendar year), however, four weeks written notice will be provided.

### Payment of Agistment Fees

Agistment fees must be paid four weeks in advance, commencing on a Monday and ending on a Sunday. Agistees are encouraged to set up automatic banking to ensure agistment is paid weekly each Monday.

Weekly invoices will be issued by the REA Treasurer for payment and must be paid up to date.

Agistment fees must be paid by:

Direct Debit into Redlynch Equestrian Association account:

BSB 633 000

Account 1142 84037

with your surname stated for identifying payments.

## Bonds

A bond equal to four weeks agistment fees is required prior to commencement of the agistment period. Your bond will be refunded in full when your agistment is cancelled (by either party) if there are no outstanding agistment or other fees.

## Agistment Waitlist

Agistment facilities are only available to financial members (18 years & over) of the REA.

An Agistment 'Expression of Interest' Form must be completed by the Agistee for each horse and submitted to the REA Agistment Officer to be placed on the 'Agistment Waitlist'.

Once a person is offered a position on the Waitlist, they have 3 days to respond to the offer. If they reject the offer, that person will then drop to the bottom of the existing Waitlist.

Only financial members 18 & over can be on the Agistment Waitlist.

If a person rejects a position on the Waitlist three (3) times, they will be removed completely from the list. They may reapply with a new 'Expression of Interest' Form.

Once a person accepts a position and pays the initial invoice, they must move a horse into the agistment spot within 4 weeks.

This timeframe may be flexible due to circumstances.

## Subletting

Subletting is not allowed at REA.

## Moving Your Horse into Your New Agistment Paddock

Contact the other Agistees in your paddock and let them know when you are moving your horse into the paddock as they may want to be there. The Agistment Manager can provide the other Agistee's email address for this purpose only.

When you are putting your horse in a new paddock:

- Check the electric fencing is working. The REA Testing Unit is in metal cupboard in the REA shed.
- Splitting of share paddocks will not be allowed.
- Show your horse the boundaries and show it where the water trough is.
- Allow the horse sufficient daylight to get its bearings in the new paddock.
- Keep an eye on how it is getting along with the other horses.
- When hand feeding your horse remove it from the agistment paddock to ensure the safety of yourself and your horse.
- When releasing your horse in the paddock turn it to face the gate so that you have time to get out of its way before it moves off to join the other horses.
- When you are catching your horse make sure it can hear you coming. Approach your horse's shoulder and slip the lead rope around its neck before putting on the halter.
- If there are any issues arising with settling a new horse into a share paddock, it will be asked to leave.

## Change of Ownership of an Agistment Horse

The REA Agistment Application forms the agistment contract between the Agistee and the REA. Agistment is not transferable. The agistment runs with the Agistee. Therefore, should the Agistee sell or lease the horse to another person, the horse must be removed from the REA Grounds and a new application for agistment be made.

## Renewal of Agistment

Agistment contracts must be renewed by 31 December each year. The secretary or Agistment Manager will send you the updated REA Agistment Rules via email in December together with a notice for any outstanding agistment fees for the year. The contract (i.e. REA Agistment Rules) must be completed and returned together with payment for any outstanding agistment fees for the year and Immunisation certificates/receipts by 31 December.

If you fail to comply with this requirement your agistment contract may be terminated and you will be required to pay all outstanding fees and remove your horse from the REA within 2 weeks of notice of termination.

## Cancellation of Agistment Contract

The REA requires two weeks written notice, if you wish to remove your horse from the REA Grounds. If your agistment contract is terminated by the REA Management Committee for any reason, you will have 14 days from when notice is given, to vacate the REA Grounds. During that time, your horse is not permitted to be ridden on the REA Grounds by anyone. Once your horse is removed from the REA Grounds and subject to having current membership you may recommence use of the REA riding facilities.

## Failure to pay agistment fees

Should you fail to pay your agistment fees in accordance with the agistment contract requirements the agistment contract will be terminated and you will be required to remove your horse from the REA Grounds within 14 days.

If you owe agistment fees or other charges lawfully imposed by the REA in excess of \$300 your horse will be sold in whatever manner the President of the REA deems fit. Following the sale, the proceeds shall be distributed as follows:

1. Payment of all expenses incurred in such sale;
2. Payment of monies owing to the REA Inc;
3. Payment of balance to the Agistee.

## Absence of Agistees' horses (e.g. spelling elsewhere)

If you wish to temporarily move your horse elsewhere for an extended period (up to six months), or sell your horse, please notify the Agistment Officer with your plans and the dates of removal and return.

If your horse will be away/agistment spot be empty for six months or longer, you will need to apply to the REA committee and provide reasons as to why you want to keep your agistment spot.

Once an Agistee's horse has been away for 6 months, the Agistee forfeits the agistment spot and a new Agistee will be found.

As a courtesy, REA Management Committee ask you notify when horses leave and return to the



REA Grounds for any period of time greater than 1 week. Please notify the Agistment Manager.

### Changing paddocks

If an Agistee wishes to change paddocks, they need to contact the Agistment Manager and/or the Secretary and make a request to be put on the internal Waitlist for a specific paddock.

If an agistment spot becomes available and it matches an Agistee's request, then the Agistee can move their horse into the vacant spot with committee approval.

The Agistee's original agistment spot will then be offered to members on the Waitlist.

If two Agistees wish to swap paddocks and all involved Agistees in the shared paddocks in question agree, an application can be made to the committee via email.

### Suitability of Horses to be Agisted

Stallions, riggs and mares with foals at foot are not permitted to be agisted at the REA Grounds. Any horse not in work, either ridden or in hand, is not permitted to be agisted at REA Grounds. Horses with vices e.g. windsucking, cribbing, biting, kicking etc, must be identified on the Agistment Application. These vices may affect an agistment application being accepted by the REA Management Committee. If full disclosure of your horse's vices is not made on the REA Agistment Application and subsequently become evident by either causing injury/damage or vices being passed on to another horse, the REA Management Committee may terminate the agistment contract and you will be required to remove your horse from the REA Grounds immediately.

### Liability for Loss, Injury or Damage

While your horse is agisted at the REA Grounds, the REA will not be liable for any sickness, disease, death or injury suffered by the horse or any other matter arising from or connecting to the agistment of the horse.

All reasonable and proper care of the property is taken by the REA, but all risks are assumed by the owner of the horse. It is the horse owner's responsibility to insure their horse and horse gear/equipment against all risks while they are on the property or being transported.

### Death of a horse

In the unfortunate event of a death of a horse, the President, Agistment Manager or member of the management committee needs to be contacted immediately to ensure correct protocols are followed. The horse's remains may be required to be removed from the REA Grounds. Burial may be arranged on the REA grounds, under some circumstances.

Please be advised these circumstances may be decided on by environmental legislation and council regulations. The President and Management Committee understand this is a sensitive and emotional ordeal and will work with you to minimise distress. All related expenses are the responsibility of the horse owner/leasee.

## GENERAL CARE OF YOUR HORSE AT REA

### Vet and Farrier

You are responsible for calling and paying for your own Vet and Farrier as required. The REA Committee will notify the horse owner immediately they become aware that a horse is suffering from any significant or noticeable sickness, disease or injury.

You must notify the REA immediately you become aware that your horse is suffering from any significant or noticeable sickness, disease or injury. The name and contact number of your vet and farrier and your emergency contact number must be included on the agistment contract. You must advise the REA if any of these contacts and numbers change. If your horse is badly injured or very ill and the REA is unable to contact you immediately, we will call a vet on your behalf. All costs must be paid by the Agistee.

### Register of Vets, Farriers, Other Horse Practitioners

All vets, farriers and other horse practitioners must register their details with REA, along with a copy of their Certificate of Currency. This is deemed a responsibility of the Agistee engaging the services of any practitioners. Using unregistered practitioners is deemed reportable offence. A copy of this register will be available on the REA website at [www.redlynchequestrian.com.au](http://www.redlynchequestrian.com.au).

### Access to Agistment Paddocks

Access to agistment paddocks is restricted to Agistees and any person authorised by the Agistee to enter (i.e. farrier, vet and any persons identified on the Agistment Application/Contract). If any other person needs to access an Agistee's paddock, the Agistee needs to notify a member of the Management Committee for approval.

Physical access to two of the three horse paddocks is currently via another agistment paddock. To ensure the safety of horses and Agistees, horses being moved through paddocks must be in hand. Horses should not be fed in gateways or on paths that may block other Agistees accessing their horses safely. Please ensure connecting gates are locked and secure at all times.

### Feeding

It is your responsibility to provide supplementary food for your horse. All horses agisted at the REA Grounds **must** be hand fed regularly as well as allowed to graze on the grass within their designated paddock. In times of extended dry weather you may be required to provide bales of grass hay in your paddock for your horse to graze on in addition to supplementary food.

### Watering

It is your responsibility to ensure all water troughs your horse uses are regularly cleaned and contain adequate water. Correct water maintenance for the horses is taken extremely seriously and therefore any Agistee found not to be maintaining their water correctly will be asked to leave.

### Worming, Drenching, Vaccinating, Teeth

As the horse owner/lessee, it is your responsibility to maintain the condition of your horse's teeth and to worm and vaccinate your horse against Hendra Virus, tetanus and strangles as per

Veterinary guidelines.

All Agistees must be able to provide documentary proof of vaccination for Hendra Virus, tetanus & strangles in the form of a receipt of vaccination purchase & batch no (if self administering) or vet certificate/invoice to the REA Agistment Officer.

In addition, if your horse has not previously been vaccinated for Hendra Virus, proof of the two rounds of Hendra Virus immunisation must accompany your REA Agistment Contract before taking up an agistment spot at the REA.

### Condition of your Horse

The welfare of horses is held in the highest regard by the REA Management Committee. Any mistreatment will not be tolerated. This includes the condition of horses on agistment at the REA Grounds.

Both the horse owner and the REA may be held legally liable if agisted horses are not properly looked after.

The Management Committee will use the (extract from AHRC Level 1 Equestrian Coach (Recreational), B & M Hartog 1998) for assessing the condition of a horse. Should the condition of your horses be assessed as 'poor', 'very poor' or 'very fat' you will be required to implement a feeding program to ensure your horse's condition improves. Should you fail to do so you, your agistment contract will be terminated, and you will be required to remove your horse from the REA Grounds immediately. Extremes on both end of the scale are not acceptable.

### Transfer of Responsibility for your horse

If for some reason you are not able to attend to your horse, you must arrange for another REA member to do so (only REA members are permitted to access the REA Grounds). You must also advise a member of the REA Management Committee prior to the period when the responsibility for the care of your horse/s is transferred. The name, address, and contact phone number of the member and the duration of time must be advised prior to the period commencing via email to the Management Committee or the Agistment Manager. The Carer must email confirmation they have read the Agistment Rules and Code of Conduct. This is ONLY for short term circumstances of one week or less.

### Sick Horses

Sick horses should be isolated from other horses. Please do not stable a horse showing signs of high temperatures or virus-like symptoms, alternatively move it to an isolated area of the grounds. If a horse does present with illness, please report to the President or Management Committee immediately.

In case of flooding of any REA paddocks, preference of covered stalls is given to those Agistees' horses unless already booked by other REA members whose horses are already in the stables.

From time-to-time Agistees may need to find alternate arrangements and spell their horses away from flood zones. All costs involved are the responsibility of the Agistee.

## Property Maintenance

### Maintenance of agistment paddocks

As of January 2023, maintenance of Agistment Paddocks will be undertaken by our Maintenance Contract Team. The committee regard mowing and spraying as high-risk activities that should be undertaken by a professional.

To request work to be done in your paddock, the following procedure is to be undertaken:

1. Fill out the REA Maintenance Request Form.
2. Take photos of the task you wish to be completed.
3. Email photos and Maintenance Request Form to our Agistment Manager.
4. This request will be assessed by the Committee and if deemed the REA's responsibility passed onto the Maintenance Team to action. The Agistment Manager will consult with the REA Management Committee and our Maintenance Contract Team to have the task completed in a timely manner.

All tasks will be completed in an order of urgency. Please understand that tasks will be completed as quickly as possible but may take some time to do so.

If you feel your paddock is unsafe to use, please move your horse to one of the undercover stables or outside yards for the interim.

The REA Committee aim to promote a like-minded community that helps each other when necessary and are mindful that the committee is run by volunteers, who each have their own horses and properties to look after. We ask Agistees help to fix items within their skill set if safe to do so.

### Fences

Agistees are responsible for the maintenance of their paddock fence lines. This includes but is not limited to replacing broken insulators, ensuring electric fence line conductivity (removing any touching sticks, weeds or overhanging branches), and rust prevention on galvanised corner posts. An electric fence test unit, replacement insulators etc can be found in the REA cupboard. Wire brush and 'Cold Gal' rust preventative paint is also in the shed cupboard. Please advise the REA a member of the Management Committee of any concerns with the fencing. Fencing that requires upgrade or repair will be undertaken on an as-needed basis.

#### Trees on fences

Please notify the Agistment Manager to advise of any trees that have fallen on the fences that are too large to be manually removed yourself. Larger trees that compromise the integrity of the fences will be professionally removed as soon as possible after the committee being notified. Please be aware this can take some time, depending on the availability of trade services. In the event of a broken fence compromising the security of the paddock please stable your horse/s until the repairs have been completed. Under no circumstance is anyone to operate a chainsaw on the grounds without express permission from the committee.

### Slashing

As of January 2023, all maintenance of slashing and spraying of paddocks will be undertaken by our Maintenance Team. Under no circumstances should Agistees be mowing their own paddocks, either with the REA Tractor or their own mower/slasher.

### Mucking out the paddocks

Horse Manure Management is the responsibility of the Agistee. Agistees are responsible for regular collection/removal of horse manure from the REA paddocks. Manure may be stockpiled in their designated paddocks and removed on a regular basis. Spreading of manure in paddocks is not permitted.

### Tractor usage

The tractor is not available for the general use of the agistees. It will, however, be available on a case-by-case basis and only through an application process to the committee. All maintenance of the grounds including mowing, spraying, post flooding cleanup and shifting manure will be undertaken by a local contractor. If you want to use the tractor for a specific task, please apply to the committee for permission via the administration email. The tractor is not to be operated without this permission.

### Shelter modifications

There are to be no modifications to the horse shelters or introduction of temporary shelters in any way. The shelters are built to a high standard and any modifications to them may impede their capacity to withstand high wind events. Along with this, any foreign materials laid on the ground or placed loose under shelters can become an injury risk in the event of a cyclone. This includes tarpaulins, corrugated iron, awnings, or any footing other than sand or gravel.

## Wet weather

### Flooding

The REA grounds can become inundated with water during the wet season which can cover the entire grounds for some time. Please be aware water can rise quickly during heavy rainfall. It is the agistees responsibility to make provision for their horses during times of high rainfall events. Please make sure you have a plan in place for your horses, watch the weather reports closely and if there is a prediction of a flooding event, enact your flood plan. Some options can include:

- a. Move horses to another location. There are many good quality agistment services offered in the Tablelands. If you are concerned about the welfare of your animal on the coast this is an option that can be considered. Prior planning is required as often agistment spaces need to be booked in advance.
- b. The Cairns Showgrounds have offered their stables as a temporary shelter for REA agistment horses. This option comes at a fee but can be accessed on short notice. For more information on the Showgrounds option please contact the administrative email: [redlynch.equestrian@gmail.com](mailto:redlynch.equestrian@gmail.com).
- c. Stable your horse at the REA grounds. Again, this is a short-term solution, but can be considered if there is minor flooding in paddocks and allow horses to dry out for periods of time. This is not an adequate long-term solution as in a full monsoon event even the stables can be inundated.

### Cyclones

Please have a cyclone plan in place. Discuss options with your vet or other equine professionals regarding the best plan of action for the management of your horses during a cyclone. Do not leave it to the last minute to try and make provision for your horses with an impending cyclone on the horizon.

### Gravel on driveways and parking

Please be mindful when it is wet to only drive and park on gravel areas and not on the grass.

## Facilities

### Covered Stalls

All REA members may use the covered stalls as required.

Manure and excess feed/hay must be removed from the stalls after use and placed in the designated area. Stalls left dirty are a reportable offence.

Gates are to be kept closed and latched at all times.

The covered stalls must not be used as temporary agistment.

Anyone wishing to stay longer than three nights must contact the President or management committee.

All covered stalls and outside yards can be booked through the platform [Nominate.com.au](https://www.nominate.com.au) at a cost of \$10/night. In some cases, free stabling will be offered to Agistees during significant wet season events.

### Turn out on the grass arena

There is to be no turnout of horses on the grass arena for unattended grazing unless through express permission from the committee.

### Gravel on driveways and parking

Please be mindful when it is wet to only drive and park on gravel areas and not on the grass.

### Speed limit

The speed limit on the grounds is strictly 5km/h. Children are present in and around floats and at the Tennis Courts. Please be aware of their presence and ensure you keep your speed to a minimum. If caught speeding, this is a reportable offence, and will be followed through with a formal warning.

### Arenas

Further information about the facilities including arenas, use of night lights, and equipment can be found within the REA Code of Conduct. Please ensure you have read and understood the REA Code of Conduct whilst agisting at Redlynch Equestrian Association.

## Statement of Understanding of Code of Conduct and Agistment Rules

Thanks for taking such great care of our wonderful facilities and one another. The REA agistees are a community and we encourage cooperation and communication wherever possible.

We are very lucky to have such fantastic agistment right in the heart of Cairns with excellent access to arenas, round yard, lighting, and stables.

I understand and agree to the Redlynch Equestrian Association Agistment Rules 2023. I have also read, understand, and agree to the Redlynch Equestrian Association Code of Conduct 2023. I understand my membership and agistment can be revoked if I do not continue to comply within these rules and work within the community spirit of Redlynch Equestrian Association.

Agistee Signature: \_\_\_\_\_

Agistee Name: \_\_\_\_\_

Date: \_\_\_\_\_